

Combe Florey Annual Parish Council Meeting

combefloreysec@gmail.com

You are hereby summoned to attend a Combe Florey Annual Parish Council Meeting, to be held at Combe Florey Village Hall on Tuesday 23rd May 2023 at 7.00pm

Gemma Coombes Parish Clerk.

Agenda

- 1) Welcome by Clerk
- 2) Apologies for absence
- 3) Declarations of Interest for anything on this agenda
- 4) Election of Chair Person for forthcoming year
- 5) Election of Vice Chair Person for forthcoming year
- 6) Approval of minutes of last meeting
- 7) Setting Councillors portfolios for forthcoming year
- 8) Public participation
- 9) Matters Arising / Matters brought forward from other meeting and Annual Parish Meeting
 - I. Defibrillator project - Update on the following:
 - a. Total project cost, including Maintenance, signage etc
 - b. Total fundraising achieved and Grants now received by CFDG
 - c. What support it is now seeking from CFPC, including the number of Defibrillators
 - II. Defibrillator project - CFPC to consider support under a number of options:
 - a. Providing funding to CFDG to facilitate the rental of the Defibrillators
 - b. Entering into a Rental Agreement by CFPC
 - III. Dog waste bins
- 10) Somerset County councillor's report
- 11) Somerset West and Taunton District report
- 12) Policing report
- 13) Planning
 - I. Current planning applications
 1. Planning 11/23/0006 - Erection of single story extension to the rear of Kings Cottage, 3 Seven Ash Cottages, Seven Ash Lane, Combe Florey.
 - II. Other planning matters
- 14) Finance
 - I. Account balance
 - II. Review of accounts to 5 April 2023
 - III. Annual Governance & Accountability Review
 - a. Section 1 – Annual Governance Statement 2022/23 – signature and adoption by Chairman and Clerk (with minute reference)
 - b. Section II – review of Accounting Statements – adoption and signature by Chairman, RFO (with minute reference)
 - c. Signature and adoption of Accounts by Council
 - d. pass approved accounts to internal auditor
 - e. Submit to PKF once approved and adopted accounts have been signed off by internal auditor
 - IV. CIL Funding – proposal that CFPC opt back into the CIL scheme.
 - a. Proposals for spending CIL money on infrastructure projects.
 - V. Other Parish Financial matters.
 - a. Bank Reconciliation and Cash Days Books
 - b. Remittances
 - I. 2023/2024 Precept - £4000
 - c. Invoices for payment
 - I. Parish Clerk wages, expenses (April - May 2023 inclusive) £247.00
 - II. HMRC
 - III. New bench for village garden – R. Cleverly - £300.00
 - IV. Insurance renewal – BHIB - £321.34
 - V. Wee Tree Nurseries – J. Passingham – £37.60

VI. SJ Glynn – J. Passingham - £48.00

15) Highways & Footpaths

- I. Condition of roads in Parish

16) Village Maintenance.

- I. Plans for next phase in Garden project
 - a. Planting requirements
 - b. Landscaping works
 - c. Maintenance gardeners.

17) Village Hall - status report

18) Setting Dates for July and November meeting dates

19) Topics for future meetings

20) Correspondence

- I. Next Meeting: Parish Council Meeting date TBC in July 2023.
- II. Location: Combe Florey Village Hall.
- III. Time 7.00 pm