|  |  |  |  |
| --- | --- | --- | --- |
|  | Combe Florey Parish Council | | |
| **Date of Meeting:**  Tuesday 26th November 2024 7:00 pm  At Combe Florey Village Hall | | **Written by:**  Jacquey Newton |

# Parish Council Meeting Minutes

**Councillor’s Present**

**In attendance**

Parishioners x3

Cllr Robin Cleverly (Chairman)

Cllr Jacquey Newton (Vice Chair)

Cllr Simon Hawes (RFO)

Cllr John Passingham

1. **Welcome by Chairman**

The Vice Chairperson opens the meeting and welcomed everyone.

1. **Apologies for absence**

Cllr Adriana Truby

1. **Declarations of Interest**

Nothing declared.

1. **Approval of last meetings minutes**

The minutes from the 1st October Parish Council Meeting were taken as read.

All in favour to adopt the minutes. Signing to take place at next meeting.

1. **Public participation**

Airband - 5 parts of the community will not have airband coverage. Those up to The Loft can have it. From Jasmine to Neil’s current home cannot get it due to wayleave issues. What a lot of wasted public money.

1. **Matters Arising / Matters brought forward from other meetings**
   1. **Enhanced highway maintenance scheme**

Martin Jones of West Bagborough Parish Council suggested we join forces to purchase for example drainage services. Further discussion as a parish council to be had.

1. **Somerset Council report (Cllr Rigby/ Cllr Sully)**

No Somerset Councillors attended

1. **Policing Report**

No Police in attendance

1. **Planning**
   1. **Current planning applications**

No new applications

* 1. **Other planning matters**

Hawkins Barton has been approved

1. **Finance**
   1. ***Replacement RFO required***

Cllr Hawes has given notice he will step down my next AGM and wishes to leave on a planned basis.

Also to Note: New internal Auditor needs to be appointed.

* 1. ***Account balances***
     1. Current account - £18,500 this is before the current payments are taken out. This includes the CIL money.
  2. **CIL funding**

Suggestions for use of funds - new bus shelter; blue plaques; new railings around the burial ground

* 1. **Bank Reconciliation and Cash Days Books**

Payment schedule was circulated and signed by chairman, as was the Bank Reconciliation, daybook and cashbook.

* 1. **Remittances** 
     1. £6343.68 has been received in regard to further CIL funding
  2. **Invoices for payment**

Cllr Hawes read out the invoices for payment. The below are items that were known at the time of the agenda.

* + 1. Parish Clerk wages and expenses (October – November 2024 inclusive) £434.20 (minus amount payable to HMRC for PAYE)

All in favour.

* + 1. HMRC Payment

All in favour.

* 1. **Any other finance business**

Lloyds Bank will be changing the account to a Community Account and will be making charges for the account from April 2025

1. **Highways and Footpaths**
   1. **Footpath maintenance in Parish**

Deer on Honeyball Lane - A parishioner suggested that the road sides be stabilised - Questions to consider - who owns the section from fence line to the tarmac? Discussions were held with parishioners.

Additional suggestions were to contact The Deer Society for advice regarding deer control. A suggestion to ask a farmer for help to clear the mud that gets deposited on the road.

1. **Village Maintenance / Garden** 
   1. **Village Garden – Update after visit**

Jay’s Garden Services for £24 per hour

K&A Garden and Home Services (Karen & Ashley) £35 per hour for two people.

It was agreed to go with Karen & Ashley on a trial basis. Their estimate was for an initial 4hr (revised to 6hr) tidy up and then 3hr per quarter plus cost of plants.

1. **LCN update on last meeting**

Cllr Passingham attended the LCN meeting on 17 October and gave an update including changes to policing, highway maintenance, and information on the health and well-being programme.

1. **Village Hall - Status report**

Inauguration of the new Fire Exit will be at 12pm on 7th December 2024 at the Christmas Sale

Fire Extinguisher training available to all hall user groups on Tuesday 17 December at 9:00am

1. **Topics for future meetings**

Nothing raised

1. **Correspondence / General updates**

Nothing raised.

1. **NEXT MEETING:** 
   1. Parish Council Meeting 28th January 2025 @ Combe Florey Village Hall. Time 7.00 pm