

# Combe Florey Parish Council

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26<sup>th</sup> April 2017

Notice of the Combe Florey Annual Parish Council Meeting,  
to be held at Combe Florey Village Hall on Wednesday 3<sup>rd</sup> May 2017, commencing  
directly after the Annual Parish Meeting which will start at 7.00pm

**Claire Morrison-Jones**  
**Parish Clerk**  
**Tel. 01823 601495**

Parish Council Meetings are public meetings and all members of the public are welcome to attend.  
Agenda item 6, Public Participation, allows members of the public to speak on any agenda item.

## **AGENDA**

- 1) To Elect a Chairman for the Municipal Year 2017/18
- 2) Consider the co-option of new Members to the council
- 3) To receive any apologies of absence
- 4) To Elect a Vice-Chairman for the Municipal Year 2017/18
- 5) Declarations of Interest/Dispensations
- 6) Public Participation – an opportunity for members of the public to speak on any agenda item
- 7) County Councillor's report
- 8) District Councillor's report
- 9) Police report
- 10) Minutes from 15<sup>th</sup> March 2017, to approve and sign
- 11) Matters arising from the minutes not covered by agenda items below
- 12) Highways – any issues to report

**Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety, and Human Rights.**

- 13) Consider renewal of arrangements for insurance
- 14) Finances:
  - a) Approve implementation of council employees NALC approved pay increase from 1.4 2017
  - b) Payments to approve / Receipts received
  - c) Approve Bank Reconciliation to year end, 31<sup>st</sup> March 2017
  - d) Approve Statement of Internal Control for year ended 31st March 2017.
  - e) Approve Risk Management Report
  - f) Any other financial matters notified to the clerk in advance of the meeting
- 15) Consider Internal Auditor's Report
- 16) Annual Return – approve section 1, the Annual Governance Statement
- 17) Annual Return – approve section 2, the Accounting Statement
- 18) Planning  
Consider application 11/17/0009.  
Erection of porch to front elevation and replacement of conservatory on rear elevation with a single storey extension at 2 North View, Combe Florey
- 19) Village Upkeep – any issues to report
- 20) Annual Parish Meeting – to consider any issues arising at the 2017 Annual Parish Meeting, held immediately prior to this meeting, not covered by earlier agenda items
- 21) Clerk's report
- 22) Topics for future meetings

Next Parish Council Meeting to be held on Wednesday 6th September 2017, commencing at 7pm at the Village Hall

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