

Combe Florey Parish Council

Minutes of Audit Approval Meeting held at Combe Down Farm
On Tuesday 31st May 2016 at 7.30pm

Present: Mr Simon Frost (Chairman/Councillor)
Mrs Lorraine Boulton (Councillor)
Ms Hilary Vaughan-Thomas (Councillor)
Mr Nick Darlow (Councillor)
Mr Peter Tayler (Councillor)

Observers: None

1. Minutes of Meeting held on 9th March and any matters arising

The minutes of the meeting had been circulated and agreed. These have been accepted and signed by the Chairman Cllr Frost as a true record.

2. Financial matters, audit & payments update.

2.1 Audit

Cllr Tayler presented the FY 15/16 accounts as audited by the internal auditor S. Greenway.

The accounts (as attached) and audit submission were reviewed and accepted by the PC.

Cllr Tayler will now submit the audit paperwork to Grant Thornton in accordance with the regulations.

Action - PT

2.2 Payments approved,

AON Insurance	£400.78
Taunton Deane	£100.00

Date of next full meeting is on 8th June at 6.30pm in the Village Hall. Followed by the Annual Village Meeting at 7.30pm

Councillors' informal project meetings will continue as necessary in the interim.

The meeting closed at 8.00pm.

Signed as a true record:

Chairman

Date

Combe Florey Parish Council

Receipts and Payments for the year ended 31 March 2016

	2015-16	2014-15
RECEIPTS		
Parish Precept (TDBC)	£ 2,500.00	
Council Tax Support Grant	£ 75.00	
Burial and Footpath Grant	£ 450.00	£450.00
VAT refund		
Bank interest		
Parish Precept (TDBC) 2014-15		
Total Receipts	<u>£ 3,025.00</u>	<u>£450.00</u>
PAYMENTS		
Insurance	£ 387.97	£387.97
Clerk's Pay		£324.36
Clerk's Expenses		£98.73
Donation to Citizens Advice Bureau (CAB)	£ 100.00	£100.00
Village Events/Village Hall		
Village Hall hire	£ 40.00	£40.00
Burial Grant to PCC	£ 380.00	£350.00
Other cheques	£ 156.00	
Village Tidying Contractor	£ 480.00	£580.00
Village Garden Sign	£ 203.70	
Litter Bin	£ 420.00	
Christmas Lights	£ 412.56	
Contingency	£ -	
Total Payments	<u>£ 2,580.23</u>	<u>£1,881.06</u>
Balance brought forward 31/03/2015	£ 5,446.67	£6,877.73
Add receipts	£ 3,025.00	£450.00
	<u>£ 8,471.67</u>	<u>£7,327.73</u>
Less payments	£ 2,580.23	£1,881.06
Balance 31/03/2016	<u>£ 5,891.44</u>	<u>£5,446.67</u>
BANK RECONCILIATION		
Lloyds TSB Treasurer's A/C 31/03/2016	£ 6,824.00	£5,446.67
* Uncleared receipts / payments	-£ 932.56	£0.00
Total year end	£ 5,891.44	£5,446.67
Balance to be carried forward	<u>£ 5,891.44</u>	<u>£5,446.67</u>

*

£420.00 TDBC Supply & install litter bin

£412.56 CF PCC Christmas Tree lights

£100.00 CAB

£932.56

S Greenway

S GREENWAY

26/5/16