

Combe Florey Parish Council

Date of Meeting: Tuesday 23 rd July 2024 7:00 pm At Combe Florey Village Hall	Written by: Gemma Coombes (Parish Clerk)
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Parish Council Meeting Minutes**Councillor's Present**

Cllr Robin Cleverly (Chairman)
 Cllr Jacquey Newton (Vice Chair)
 Cllr Simon Hawes (RFO)
 Cllr John Passingham

In attendance

Gemma Coombes – Parish Clerk
 Parishioners None

2024/65) Welcome by Chairman

The Chairman opened the meeting and welcomed everyone.

2024/66) Apologies for absence

Cllr Adriana Truby
 Cllr Andy Sully – Somerset Councillor
 Cllr Mike Rigby – Somerset Councillor, no apologies tendered.

2024/67) Declarations of Interest

Nothing declared.

2024/68) Approval of last meetings minutes

The minutes from the 28th May Annual Parish Council Meeting were taken as read.
 Proposed acceptance by Cllr Newton Seconded by Cllr Passingham . All in favour to adopt the minutes. Signed by Chairman.

2024/69) Public participation

Nothing raised.

2024/70) Matters Arising / Matters brought forward from other meetings**1. Salt bin damaged by car.**

This is believed to be a Parish Council responsibility; the cost will be approx. £200 for a replacement and will be approved at the September meeting. Cllr Cleverly will measure the old bin before ordering.

2024/71) Somerset Council report (Cllr Rigby/ Cllr Sully)

No formal report has been produced by Somerset Council due to elections, the next one will be in September.

2024/72) Policing Report

No report

2024/73) Planning**1. Current planning applications**

I. Nothing new

2. Other planning matters

Shuttern's application is approved and Barron's not yet approved.

2024/74) Finance**1. Replacement RFO required**

Cllr Cleverly has been informed that Neil Truby, would be willing to take on the RFO role. If so, she would prefer to stand down as councillor, although the PC thought this would not be necessary.

There also needs to be a new independent auditor.

2. Account balances

I. Current account - £13000 this is before the current payments are taken out. Precept has come in the end of April. Projects need to be found. This includes the CIL money.

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Signed: [Chairman]

3. CIL funding

No answer yet on whether projects can be back-dated for the purposes of CIL funding. These are the projects undertaken before the PC received the CIL money, but after the CIL money was paid to the Council.

4. Bank Reconciliation and Cash Days Books

Payment schedule was circulated and signed by chairman, daybook and cashbook also signed.

5. Remittances

I. None

6. Invoices for payment

Cllr Hawes read out the invoices for payment. The below are items that were known at the time of the agenda.

a. Parish Clerk wages and expenses (June – July 2024 inclusive) £239.80 (minus amount payable to HMRC for PAYE)

- Proposed by Cllr Hawes, seconded by Cllr Newton. All in favour.

b. HMRC (Clerks PAYE) - £46.40

- Proposed by Cllr Hawes, seconded by Cllr Newton. All in favour.

c. Payment to Chris Johns for Village Garden services. None was tendered before meeting so this will be carried over to September.

Invoices arriving for payment after the agenda was published.

d. SALC yearly subscription for Aug 2022. This was missed at the time. £73.15

- Proposed by Cllr Hawes, seconded by Cllr Newton. All in favour.

2024/75) Highways and Footpaths**1. Footpath maintenance in Parish**

Mark Perry is now back working. The grass opposite the Old Manor (Boulton's) needs to be trimmed. Cllr Passingham will ask Mark if he does this or the land owner. Opposite the burial ground there is some overhanging laurel.

2024/76) Village Maintenance / Garden**1. Plans for next phase in Garden project.**

Chris Johns has been working in the Village Garden but with slow progress.

We will buy some more plants in the autumn and supplement the wood chip.

There could be an informal session in the next few weeks to discuss what plants need to be acquired for the autumn.

2024/77) LCN update on last meeting

AGM was held but there was no representative from Combe Florey, they were appointing a new chair.

2024/78) Village Hall - Status report

An accessible fire exit route has been created outside the rear double doors. There is now a wider path leading down to the car park though there is still work to be done to complete it.

2024/79) Topics for future meetings

Nothing raised

2024/80) Correspondence / General updates

Nothing raised.

2024/81) NEXT MEETING:

1. Parish Council Meeting 24th September 2024 @ Combe Florey Village Hall. Time 7.00 pm

Meeting closed at 19.26

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Signed: [Chairman]