

Combe Florey Annual Parish Council Meeting

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You are hereby summoned to attend a Combe Florey Annual Parish Council Meeting, to be held at Combe Florey Village Hall on Tuesday 26th May 2026 at 6.00pm

Gemma Coombes Parish Clerk.

Agenda

- 1) Welcome by Clerk
- 2) Apologies for absence
- 3) Declarations of Interest for anything on this agenda
- 4) Election of Chairperson for forthcoming year
- 5) Election of Vice Chairperson for forthcoming year
- 6) Approval of minutes for Parish Council Meeting held on 24th March 2026.
- 7) Setting Councillors portfolios for forthcoming year
- 8) How to make Parish Council more proactive
- 9) Public participation
- 10) Matters Arising
- 11) Somerset Council report
- 12) Policing report
- 13) Planning
 - I. Current planning applications
 - II. Other planning matters
- 14) Finance
 - I. Account balance
 - II. Review of accounts to 5 April 2026
 - III. Annual Governance & Accountability Review
 - a. Certificate of Examination – AGAR 2025/26 Form 2
 - b. Section 1 – Annual Governance Statement 2025/26 – signature and adoption by Chairman and Clerk (with minute reference)
 - c. Section II – Accounting Statements 2025/26 – adoption and signature by Chairman, RFO (with minute reference)
 - d. Signature and adoption of Accounts by Council
 - e. Submit to PKF once approved and adopted accounts have been signed off by internal auditor
 - IV. Other Parish Financial matters.
 - a. To consider Receipts and Payments and bank reconciliations for the current financial year to date
 - b. To consider receipts and payments arising since last meeting
 - I. Invoices for payment
 - i. Parish Clerk wages, expenses (April - May 2026 inclusive) £305.39 (before deductions)
 - ii. HMRC
 - iii. Cllr Cleverly reimbursement for plants for garden - £36.98
 - iv. Cllr Cleverly reimbursement for refreshments for annual parish meeting - £20.25
 - v. Zurich insurance for local councils - £214
 - vi. Somerset association of local councils ltd - £122.11
 - c. Any other invoices submitted after agenda set for consideration by Council
- 15) Topics raised at the Annual Parish Meeting
 - I. Suggestions raised to be considered by the Parish Council.
 - II. Response to parishioners' correspondence and concerns
- 16) Highways & Footpaths
 - I. Update about stiles and footpaths
- 17) Village Maintenance.
 - I. Village Garden – Update
 - I. Next Meeting: Parish Council Meeting date TBC in July 2026 @ 6pm Combe Florey Village Hall.

- II. Installation of flagpole in village garden?
- III. Dog waste in village

- 18) Parish Council website compliance
- 19) LCN update on last meeting
- 20) Village Hall - status report
- 21) Setting meeting dates for forth coming year
- 22) Topics for future meetings
- 23) Correspondence