

# Combe Florey Parish Council Meeting

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You are hereby summoned to attend a Combe Florey Parish Council Meeting, to be held at Combe Florey Village Hall on Tuesday 12<sup>th</sup> March 2024 at 7.00pm

Gemma Coombes Parish Clerk.

## Agenda

- 1) Welcome by Chairman
- 2) Apologies for absence
- 3) Declarations of Interest for anything on this agenda
- 4) Approval of minutes for January 2023
- 5) Public participation
- 6) Matters Arising / Matters brought forward from other meetings
  - I. Dog waste bin.
- 7) Somerset Council's report
- 8) Policing report
- 9) Planning
  - I. Current planning applications
  - II. Other planning matters
  - III. Planning applications protocol
- 10) Finance
  - I. Account balance
  - II. CIL Funding
  - III. Defibrillator maintenance costs – Proposal to fund £250 per year.
  - IV. Other Parish Financial matters.
    - a. Bank Reconciliation and Cash Days Books
    - b. Remittances
      - I. None at time of setting agenda
    - c. Invoices for payment
      - I. Parish Clerk wages, expenses (December 2023 – January 2024 inclusive) £239.80 (minus amount payable to HMRC for PAYE)
      - II. Parish Clerk wages, expenses (February 2024 - March 2024 inclusive) £239.80 (minus amount payable to HMRC for PAYE)
      - III. HMRC Payment
      - IV. Chris Johns - £90
    - d. Any other invoices submitted after agenda set for consideration by Council
- 11) Highways & Footpaths
  - I. Footpath maintenance in Parish
- 12) Village Maintenance.
  - I. Plans for next phase in garden project
    - a. Future employment of Chris Johns for garden maintenance.
  - II. Trees felled in conservation area – update from Cllr Newton
  - III. Manhole opposite gatehouse visibility – update from Cllr Newton
- 13) LCN update on last meeting
- 14) Village Hall - status report
- 15) Topics for future meetings
- 16) Correspondence
  - I. Annual Parish Meeting 14<sup>th</sup> May 2024 @ Combe Florey Village Hall. Time 7.00 pm
  - II. Annual Parish Council Meeting 28<sup>th</sup> May 2024 @ Combe Florey Village Hall. Time 7.00 pm