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| Combe Florey Extraordinary Parish Council |
| **Date of Meeting:**Wednesday 02nd December 2020 7.00 pmAt Combe Florey Village Hall | **Written by:**Gemma Coombes (Parish Clerk) |

# Annual Parish Council Meeting Minutes

**Councillors Present**

**In attendance**

 Parishioners none

Cllr Robin Cleverly (Chair)

Cllr Adriana Truby (Vice-chair)

Cllr Simon Hawes (RFO)

Cllr Nick Weeks

1. **Welcome by Councillor**

Cllr Robin Cleverly welcomed the other councillors to the meeting and thanked them for attending.

1. **Apologies**

Cllr Peter Tayler.

1. **Declarations of Interest**

None declared

1. **Finance**
	1. **Approve bridge repair costs of £996.50**

The council have received two quotes for the bridge repair work, one from James and one from blast and bake. James is offering to rub down and paint with some trade paint for £680 and Bake and Blast are offering a more heavy-duty sand blast and epoxy resin for £1000.

There was rubbish cleared yesterday, while doing that there was some structural damage noticed, this would need reporting to highways. Cllr Nick Weeks has said he will log the issue with highways. The wrought iron uprights are not ok and are in need of structural help.

Cllr Robin Cleverly proposed to use Blast and Bake as they will sand blast and use an epoxy resin that should have a longer effect, this is seconded by Cllr Nick Weeks. Unanimous vote in favour.

Cllr Nick Weeks is to instruct Bake and Blast to undertake the work on council's behalf.

* 1. **Approve pump repair costs. Setting out approx. spend of £1000**

There has been a project running since the start of lockdown to repair the pump in the village. Cllr Nick Weeks has been looking after the repair so far.

The pump has been removed for repair and has been stripped down, the parts were taken to a company in Bridgwater for repair and as of 01/12/2020, it was going to be looked and assessed for repair so a cost can be given. Some of the parts will need to be made; this will be an additional cost. This work will bring the pump back to being usable, as it is not gone too far to restore. There is an issue with the water supply that is currently being resolved.

Cllr Nick Weeks suggests £1000 to be allotted from the council funds to start the pump repair. Approx. five village members have suggested the pump repair. There could be a grant available so it is worth looking into and ask if there is funds available to help defray the costs, if not the council have enough money to cover to costs.

Cllr Simon Hawes proposed the council approves the £1000 for the project. Seconded Cllr Adriana Truby. Unanimous vote in favour.

Spend to date is approx. £30 so far for sand blasting plus £27 for parts

* 1. **Approve £350 cheque for burial ground**

The Council receives a parish grant each year to give for the burial ground and upkeep this, this spend is this money.

Proposed by Cllr Simon Hawes Seconded by Cllr Robin Cleverly. Unanimous vote in favour.

* 1. **Approve £100 for John Passingham**

The Council receives a parish grant each year to give for the burial ground and upkeep this, this spend is this money.

Proposed by Cllr Simon Hawes Seconded by Cllr Robin Cleverly. Unanimous vote in favour.

* 1. **Approval of Gemma's expenses for website till Dec 2022 £136.80**

Parish Clerk has paid the cost to maintain the website domain for the next two years. This is reimbursement of expenses.

Proposed by Cllr Simon Hawes Seconded by Cllr Robin Cleverly. Unanimous vote in favour.

1. **Set Precept for forthcoming year**

Cllr Simon Hawes is happy that we are spending money on the village such as garden, bridge, and pump. Cllr Simon Hawes suggests it would be prudent to keep the same level of precept. If we were to reduce, it is difficult to increase if we need it in future years.

Cllr Adriana Truby suggest that we could use Mark to clear some more grass cutting for example at Treble Holford. There are some more things we can do to prettify the village, maybe some more planters as we have some capacity to spend a bit more.

There are various footpath projects and the refurbishment of a finger post that needs to be considered as funding may be needed for those projects.

Cllr Simon Hawes proposes to keep the precept same as last year. Seconded by Cllr Robin Cleverly. Unanimous vote in favour.

1. **Village Maintenance – Village Garden**

There has been a concern raised via email by a parishioner over the maintenance of the village garden, Cllr Robin Cleverly replied to the parishioner and Cllr Simon Hawes has spoken to Tomasina who is going to be doing the maintenance of the village garden, she will be there in next few weeks and will have a tidy up for winter.

We need to think about a new planting plan for the future, from next year we will start on the next phase so it is looking better for the future.

1. **NEXT MEETING:**

Parish Council Meeting 05th January 2021 7.00pm

Location: Combe Florey Village Hall (covid-19 restrictions permitting)